



Reach Court Farm Weddings Ceremony Hire – Terms & Conditions

- Reach Court Farm Weddings, referred to as ‘The venue’.
- Kent County Council/A Kentish Ceremony referred to as KCC
- The Marriage Act 1994 requires that all civil marriages are solemnised by a Superintendent Registrar (the Celebrant) and registered by a Registrar of Marriages, both of whom are appointed by KCC. The bride and groom will be responsible for paying the fees for the attendance of these registration staff. The fees are set periodically by KCC and can be found at www.akentishceremony.com alongside KCC Terms & Conditions for booking.
- Couples are informed that a marriage or civil partnership cannot take place unless legal preliminaries have been duly complied with, i.e. Legal Notices of Marriage or Civil Partnership have been given to the relevant Superintendent Registrar not more than 12 months and not less than 15 days before the date of the marriage or civil partnership.
- Civil marriages and civil partnerships will only normally be celebrated in our gazebo structure during British Summer Time (April – October) unless agreed with the venue and KCC.
- Couples are required by the venue to fill out the **Ceremony Booking Form**. The venue will use this to provisionally book your ceremony with KCC. There may be a booking amendment fee for any information on this form that is later found to be incorrect. Please complete and return this form within 5 days of receiving it from Reach Court Farm.
- The venue recommends a start time of 2-3pm for ceremonies from April - October, please contact the venue if you would like a ceremony outside of this time.
- We ask that guests arrive at the venue no earlier than 45 minutes prior to your ceremony start time.
- The venue will provide an outdoor stereo system with microphone and up to a maximum of 100 additional chairs for the ceremony as needed; two chairs and desk for the gazebo. There is standing room for larger wedding parties at both the outdoor ceremony or inside the barn.
- Couples may choose to have music played before, during and after their ceremony. Neither the venue or KCC provide a member of staff to operate the stereo (for music, etc) throughout the ceremony – a nominated guest is required to do this. Music should normally be of a secular nature, although music that contains an incidental reference to religion may be permissible as per the terms nominated by KCC. All music chosen by you must be able to be connected to the PA system by a jack cable (such as an ipod) – the venue agrees to provide all necessary cables.
- Couples may request a rehearsal ceremony at the venue in writing to Reach Court Farm Weddings. Due to the nature of the business, this will not always be possible – however, we will always do our utmost to accommodate such requests. An additional fee of £250 will be payable to the venue for this option. This is separate from any additional fees requested by KCC.
- In certain circumstances it may be necessary for KCC to agree with the venue and the couple, that the time of a marriage is amended to allow for registration staff to travel between venues.

- The area surrounding the gazebo will be restricted for access before and after the ceremony, no food or drink may be consumed in this area at any time.
- No alcohol may be consumed on the ceremony grounds before the ceremony without prior agreement.
- The venue allows bio-degradable confetti only to be thrown on the premises.
- Civil marriages and civil partnerships must be solemnized in premises with “open doors.” This means that the public must have access to witness the ceremony and/or make objections prior to, and during the ceremony.
- In the event of bad weather, the decision as to whether a ceremony has to be moved into a ceremony room inside the venue will be made jointly by the registration staff, the couple/partners and the venue.
- In the event of any late booking or a late decision to hold the ceremony at the venue, please contact the venue for further information. Bookings within 90 days of the potential ceremony date change the booking procedure and no guarantees can be made for a ceremony within this period.
- All the above terms and conditions are in addition to the standard terms and conditions imposed when booking Reach Court Farm Wedding venue. On confirmation of the wedding ceremony booking, all clients will be bound by these terms and conditions.

What happens next?

- After you have provided the necessary information to the venue regarding the details of your day, the venue will fill in an online booking form to Kent County Council.
- KCC will then contact you by email or post, with details of the ceremony, including fees and requesting a non-refundable booking fee.
- If you live in Kent or Bexley, an appointment will be made for you to give Notice of Marriage (the civil equivalent of banns) at one of the KCC or Bexley offices. Both parties have to attend. If you live outside of Bexley or Kent (this includes the Medway Council area), you will be advised to contact your local register office as soon as possible in order to arrange an appointment to give your notice of marriage.
- After paying for your ceremony (which must be paid in full up to 16 weeks prior to your wedding date), you will be issued with your marriage choices pack, which allows you to select and personalise the content of your marriage ceremony.
- A Celebrant or Registrar will be allocated to the venue about one month prior to the date. Couples can decide to have a rehearsal at the venue, subject to the terms and conditions of the venue and of KCC.
- It may also be possible to request a registrar or celebrant for your day, please contact KCC for further details.
- Please contact us for further information on Civil Partnerships, Renewal of Vows, Welcoming’s or Conversion Ceremonies.